

CKUA Radio Foundation Policy	Foundation Membership
Effective Date: March 1, 2021	Draft: December 10, 2020 Board Approval: December 14, 2020
Responsible Committee	Governance (annual review of donation threshold)
Approval	Board of Directors
Scope	Foundation Membership Applicants and Continuing Members

CKUA benefits from the active participation of individuals within its community, ensuring their support of the Mission, Vision and Values of the Foundation. The representation of our diverse community at Foundation meetings is critical in fostering an open and effective governance structure.

Membership in the CKUA Radio Foundation is voluntary. Applicants must be either Canadian Citizens or Permanent Residents and be at least 18 years of age to be considered for membership. To be eligible, an applicant must have made a tax receipted charitable donation to the CKUA Radio Foundation that is in aggregate, equal to or greater than a specified threshold amount, with such donation having been made within the calendar year immediately preceding the date when the application is made. From time to time, the Board sets this threshold amount, which is set at \$300.00 upon the date of approval shown above.

Any individual wishing to become a Member must complete the application form that is available online on CKUA's web site. Upon submission, the completed application will be reviewed to determine whether the criteria stated above have been met, and whether a potential conflict of interest may exist for the applicant. The Secretary of the Board of Directors of the Foundation has sole and final authority to adjudicate applications, rules on whether a conflict affects eligibility, and to approve and grant membership.

Thereafter, membership will automatically renew on January 1 of each year, provided the Member has met or exceeded the donation threshold within the year just ended. Members who have not met the donation threshold amount will be notified of their shortfall by December 1 of each year. A delinquent Member has until the end of the calendar year to meet the donation threshold. Failure to do so will result in the Member's name being struck from the Foundation's Register of Members. Failure to meet the donation threshold by December 31 precludes an individual's eligibility for membership during the ensuing calendar year.

Neither corporate nor in-kind donations can be used to qualify an individual or group of individuals for membership.

A Member may withdraw from the Foundation at any time by submitting a resignation in writing to the Secretary of the Board of Directors.

Members are responsible for ensuring their contact details remain current in order that CKUA can provide necessary Notices of Meetings, supporting materials, and income tax receipts. All Notices to Members from CKUA will be delivered electronically and be distributed on the basis of contact information that CKUA has on file.

Exhibits:

- Membership Application Form (hard copy or electronic form)
- Administrative Process Chart